



## **Gas Tariff Schedules**

Applicable to

**Island Energy**



## **I. GENERAL INFORMATION**

1. Territory served
2. Measurement
3. Confidentiality of Customer Information

## **II. GAS RULES**

1. DEFINITIONS
2. DESCRIPTION OF SERVICE
  - A. General
  - B. Kind and Heating Value
  - C. Pressure
  - D. Conversion of Metered Volumes to Therms
  - E. Liability
3. APPLICATION FOR SERVICE
  - A. Application
  - B. Information Required on Application
  - C. Changes in Load or Operation
  - D. Joint and Several Liability for Service/Beneficial Use
  - E. False or Inaccurate Information
4. CONTRACTS
  - A. General
  - B. Optional Contracts
5. SPECIAL INFORMATION AVAILABLE FOR CUSTOMERS
6. ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT
  - A. Establishment of Credit
  - B. Re-establishment of Credit
7. DEPOSITS
  - A. Amount of Deposit
  - B. Return of Deposit
  - C. Interest on Deposits
8. NOTICES
  - A. Notices to Customers
  - B. Third Party Notifications
  - C. Notices from Customers
9. RENDERING AND PAYMENT OF BILLS
  - A. Rendering of Bills
  - B. Payment of Bills
10. DISPUTES
  - A. Disputed Bill
  - B. Termination Dispute
11. DISCONTINUANCE OF SERVICE
  - A. Customer's Request for Service Discontinuance Non-Payment of Bills
  - B. Non-Payment of Bills Unsafe Equipment
  - C. Unsafe Equipment Unauthorized Use
  - D. Unauthorized Use Fraud
  - E. Fraud Non-Compliance with the Utility's Tariffs
  - F. Non-Compliance with the Utility's Tariffs
  - G. Usage of Service Detrimental to Other Customers

- 12. RATES AND OPTIONAL RATES
  - A. Effective Rates
  - B. Change of Rate Schedule
- 13. TEMPORARY SERVICE
- 14. SHORTAGE OF GAS SUPPLY AND INTERRUPTION OF DELIVERY
  - A. Shortage and Interruption
  - B. Temporary Suspension for Repairs
  - C. Apportionment of Supply during Time of Shortage
  - D. Curtailment Priorities
  - E. Liability of Utility
- 15. DISTRIBUTION LINE EXTENSIONS
  - A. General
  - B. Standards
  - C. Ownership
  - D. Point of Connection
  - E. Private Lines
  - F. Exchange of Easements
  - G. Temporary Service
  - H. Applications and Contracts
  - I. Applicant Responsibilities for New Distribution Facilities
  - J. Utility Responsibilities
  - K. Dedication of Facilities
  - L. Early Contributions to Relocations of Facilities in New Residential Subdivisions
  - M. Contract Labor and Overhead
- 16. SERVICE CONNECTIONS
  - A. Standards
  - B. Ownership
  - C. Private Lines
  - D. Right of Ways
  - E. Temporary Service
  - F. Applications and Contracts
  - G. Right of Utility to Access Premises
  - H. Connections to Utility Equipment
  - I. Applicant Responsibilities for Service Installation
  - J. Utility Responsibilities
  - K. Metering Facilities
  - L. Required Connection Equipment
  - M. Liability
  - N. Large Metering Installations
  - O. Facility Tampering
  - P. Building Code Requirements
  - Q. Reasonable Care
  - R. Government Inspection
  - S. Damaged Facilities
  - T. Rearrangements, Relocations and Upgrades
  - U. Enlargements
  - V. Contract Labor and Overhead
- 17. NON-STANDARD AND SPECIAL FACILITIES
  - A. General
  - B. Customer Status
  - C. Utility Limitations
  - D. Basis of Cost
  - E. Payment Schedule

- F. Contract Responsibilities
- G. Ownership of Equipment
- H. Termination Provisions
- 18. METER TESTS AND ADJUSTMENTS OF BILLS
  - A. General
  - B. Meter Tests
  - C. Adjustment of Bills for Meter Error
  - D. Adjustment of Bills for Billing Error
  - E. Adjustment of Bills for Unauthorized Use
  - F. Limitation on Adjustment of Bills for Energy Use
  - G. Interest on Bills for Unauthorized Use
  - H. Recovery of Associated Costs for Unauthorized Use
- 19. SUPPLY TO SEPARATE PREMISES AND RESALE
  - A. Separate Metering
  - B. Furnishing and Metering of Gas
  - C. Other Uses and Premises
- 20. SPECIAL SERVICE CHARGES
- 21. FACILITY RELOCATION FUND

RATE SCHEDULES

- Rate Schedule GS-1, Metered Industrial/Commercial Gas Service**
- Rate Schedule GS-2, Metered Residential Gas Service**
- Rate Schedule SE, Service Establishment Charge**
- Rate Schedule MISC, Contract Labor and Overhead**

## **I. GENERAL INFORMATION**

**1. Territory Served.** Island Energy ("utility") supplies all gas service in the entire area referred to as Mare Island, in the City of Vallejo, CA.

**2. Measurement.** Measurements will be made by use of a standard gas meter furnished by the utility unless otherwise specified on the Rate Schedule.

**3. Confidentiality of Customer Information.** Island Energy will maintain the confidentiality of all customer information, including identification information and all data associated with gas, electric and other service consumption. Customers may request such information for their own use in writing from Island Energy, and such data will be provided in a timely manner.

## **II. GAS RULES**

### **1. DEFINITIONS**

**Applicant:** A person or entity requesting the utility to supply gas service, relocate gas facilities, or upgrade gas facilities.

**Customer:** The person or entity in whose name service is rendered as evidenced by the signature on the application, contract, or agreement for that service, or, in the absence of a signed instrument, by the receipt of payment of bills regularly issued in that persons name.

**Customer Service Point:** The point of connection between the facilities of the serving utility and the piping of the customer's premises.

**Electronic Transfer:** Paper-less exchange of data and/or funds, usually involving computer and telecommunications technology.

**High-pressure:** Pressure greater than Low-pressure.

**Low-pressure:** Shall be an average pressure equivalent to fourteen inches of water column, or less.

**Mailed:** Any notice or other communication will be considered "mailed" when it is sent by Electronic Transfer or enclosed in a sealed envelope, properly addressed, and deposited in any United States Post Office box, postage prepaid.

**Paid or Payment:** Funds received by utility through postal service, utility payment office, utility authorized agent, or deposited in utility bank account by Electronic Transfer.

**Premises:** All of the real property and apparatus employed in a single enterprise on an integral parcel of land undivided, excepting in the case of industrial, agricultural, oil field, resort enterprises and public or quasi-public institutions, by a dedicated or undedicated street, highway or other public thoroughfare or a railway. Automobile parking lots constituting a part of and adjacent to a single enterprise may be separated by an alley from the remainder of the Premises served. In the case of a premises on which a master meter is installed, premises shall refer to all of those residences, dwelling units, mobile home spaces, stores, offices or other places of business for which the consumption of gas is measured and assessed by the master meter.

**Protective Structures:** Are fences, retaining walls, grading, sound barriers, posts, barricades and other structures as required by the utility to protect its facilities or equipment.

**Ready Access to Premises:** Is where the customer, or applicant, makes access to the utility's facilities available in a manner that is safe and unobstructed to utility personnel and vehicles. This means that utility personnel will not come in contact with unrestrained animals while accessing utility equipment. It also means that the utility will have unobstructed ability to reach all utility equipment.

**Temporary Service:** Service for enterprises or activities which are temporary in character or where it is known in advance that service will be of a limited duration. Service which, in the opinion of the utility, is for operations of a speculative character or the permanency of which has not been established, also is considered Temporary Service.

## **2. DESCRIPTION OF SERVICE**

### ***A. General***

The character of service available at any particular location should be ascertained by inquiry at the utility's office. The utility's Rate Schedules are applicable for service where the customer purchases their entire gas requirements from the utility, except when such Rate Schedules specifically provide otherwise.

### ***B. Kind and Heating Value***

The gas supplied by the utility is natural gas. The heating value of the gas may change from time to time as the supply from various natural gas fields, as gathered and transmitted to the utility may vary.

### ***C. Pressure***

Gas supplied at the outlet of a meter will normally be at low-pressure. Where gas is metered at Low-pressure, a cubic foot of gas shall be construed to be that volume of gas which, at the temperature and pressure existing in the meter, occupies one cubic foot. Gas will be supplied at high-pressure, upon approval of the utility, when and where such service is available from existing high-pressure utility facilities. High-pressure service shall be subject to change to higher or lower pressure at any time at the option of the utility. Where gas is served at pressures above the standard Low-pressure through positive displacement meters, the metered volume shall be corrected to a standard pressure of 14.73 pounds per square inch absolute. The utility shall, as appropriate, correct for deviation from Boyle's Law.

### ***D. Conversion of Metered Volumes to Therms***

For rate schedules that provide for the determination of therms the number of therms to be billed shall be the product of the metered Ccf or, if applicable, the corrected metered Ccf and a therm multiplier. This therm multiplier for meters registering in units of Ccf shall be determined by dividing the average heating value by 1000. The average heating value will be determined from the volume weighted average heating value for the period of deliveries.

### ***E. Liability***

Customer shall be and remain liable for any and all damages caused to Utility facilities or third parties as a result of customer's failure to comply with the requirements of these tariffs or the proper use of customer's equipment.

### **3. APPLICATION FOR SERVICE**

#### ***A. Application***

An application for service is required. Each applicant for service may be required to sign an application on a form provided by the utility. However, at the option of the utility, a verbal request for service may be accepted for single use residential. The application forms may vary depending upon the type of service requested by the applicant. Applicants desiring special rates and/or services may be required to complete additional forms and/or contracts in accordance with the utility's applicable tariffs. The application is a request for service and it does not bind the utility to serve except under its tariffs and under reasonable conditions. Service shall not be unreasonably withheld. The application does not bind the applicant to take service for a longer period than the minimum requirement of the utility's tariffs. These tariffs constitute the terms and conditions of the agreement between the utility and the customer for service rendered, unless otherwise agreed to in writing.

Pursuant to the tariffs, the utility may at its sole discretion assess the applicant's ability to pay its gas charges. Such assessment may include a credit check initiated by the utility at the applicant's expense, contact of commercial references, or other measures, as discussed and agreed between the utilities and applicant.

#### ***B. Information Required on Application***

In addition to the information the utility may require from applicant's in order to establish credit in accordance with Section 6.A. All applicants shall provide such other information as the utility may reasonably require for service. This information includes, but is not limited to, the legal name of the applicant(s), the name of the applicant's spouse or other adults residing at the Premises, the service address, billing address, date service is wanted, whether gas service has previously been supplied to the Premises, whether applicant is the owner, agent or tenant of the Premises, and the rate schedule desired (if optional schedules are available). In addition, the applicant may be required to provide information necessary to the design, installation, maintenance and operation of the utility's facilities, including the proposed end use(s), the connected load, the number of residential dwelling units/spaces, the size or character of the appliance or apparatus to be installed, building plans, and other information required by the utility's applicable tariffs.

#### ***C. Changes in Load or Operation***

It is the customer's responsibility to notify the utility in writing within 15 days if the customer makes any change in the connected load, in the number of residential dwelling units/spaces, or in the size or character of the appliances or apparatus. Such change(s) may require a new application for service and/or a change in the utility's service facilities and may result in the customer being transferred to a different tariff schedule and payment obligations for service upgrades.

#### ***D. Joint and Several Liability for Service/Beneficial Use***

Where two or more applicants join in one application or contract for utility service, they shall be jointly and severally liable under the terms of the application/contract and shall be billed by means of a single periodic bill mailed to the customer designated to receive the bill. Whether or not the utility obtained a joint application or contract for residential service, where there is evidence that an adult(s) other than the applicant resided at the Premises and benefited from utility service, the other adult(s) and the applicant shall be jointly and severally liable for service rendered while such other adults resided at the Premises.

#### ***E. False or Inaccurate Information***

The utility may refuse to provide service or may discontinue or disconnect service and/or may re-bill the account when:

1. The information provided to the utility on the application is false, incomplete, or inaccurate; or,
2. The applicant has applied for service under a fictitious name or under the name of another to avoid payment of any utility bill or that the applicant has requested service in his/her legal name to assist another in avoiding payment of any utility bill; or,
3. The applicant and/or other adults residing with the applicant have received the benefit of service without paying for it and are attempting to change the name on the account to avoid payment of any utility bill. In the event of a re-bill, the utility shall provide the customer with the reason for such a re-bill.

#### **4. CONTRACTS**

Whether or not these tariffs require a written contract, the utility may require, in its sole discretion, a customer to enter into a written contract as a condition to providing service. Contracts will be required when service is delivered under different rates, terms and conditions than set forth within the tariffs, in which event the customer and utility shall acknowledge that the contract is in lieu of normal service.

#### **5. SPECIAL INFORMATION AVAILABLE FOR CUSTOMERS**

The utility will make available a copy of its approved tariffs at its office for access during normal work hours. The utility maintains approved standards for all materials, design, construction, and services. These standards are available in the utility's office during normal working hours.

#### **6. ESTABLISHMENT AND RE-ESTABLISHMENT OF CREDIT**

Each applicant for metered service is required to establish their credit to the satisfaction of the utility before service will be rendered.

##### ***A. Establishment of Credit***

The applicant's Credit will be deemed established:

1. If applicant is the owner of record of and occupier of the Premises upon which the utility is requested to furnish service.
2. If the applicant makes a cash deposit with the utility to secure the payment of any bills for service to be furnished by the utility under the application as provided in Section 7.
3. If the applicant furnishes a guarantor or bond satisfactory to the utility for the payment to the utility of bills of applicant for the service to be furnished by the utility under the application.
4. If the applicant has previously been a customer of the utility and has paid all bills for service within the period as set forth in Section 9 for a period of 12 consecutive months immediately prior to the date when the applicant for service previously ceased to take service from the utility, provided such service occurred within two years from date of the new application for service.

##### ***B. Re-establishment of Credit***

1. An applicant who has been a gas customer of the utility and whose service has been discontinued for failure to pay their gas bills within the period as set forth in Section 11 within the last 12 months of service may be required to re-establish their credit by making the regular cash deposit.

2. A customer who fails to pay bills as provided in Section 9 may be required to pay said bills and re-establish credit by depositing, in cash, the amount provided for in Section 7. The requirement for the re-establishment of credit will apply regardless of whether or not service has been discontinued for such non-payment.

3. Where the financial condition of a customer has changed so that the customer represents a potential credit risk; or where the utility has received information that a customer has left another utility's service territory with a bill that was unpaid 90 days or more after the billing date, the customer may be required, as a condition of continued service, to re-establish credit pursuant to this section.

## **7. DEPOSITS**

### ***A. Amount of Deposit***

1. Establishment of Credit. The amount of deposit required to establish credit may be established by the utility pursuant to an assessment of the applicant's credit worthiness. A deposit may be required, the amount of which shall normally be twice the customer's maximum monthly bill, but may be as high as three times the customer's monthly maximum bill, as estimated by the utility for a business of similar size and character. The Utility will have sole discretion in determining the deposit amount, provided that the utility will not exercise undue economic hardship on applicants.

2. Re-establishment of Credit. The amount of deposit required to re-establish credit shall normally be twice the maximum monthly bill, but may be as high as three times the customer's maximum monthly bill, as determined by the utility and in conformance to the rules stated in this Section 7. In addition, the customer will be required to pay all amounts in arrears, all late payment fees, and a re-connection fee of \$15.00, if service has been disconnected. If service has been disconnected by any action other than the removal of a meter the reconnection fee shall be \$250.00 instead of \$15.00. These fees shall be doubled if requested by the customer during times outside of normal work hours.

### ***B. Return of Deposit***

The amount on deposit will be applied to the customer's bill during the first billing period after one (1) full year has elapsed, provided that the customer has met the credit requirements of the utility. If the service is discontinued by request of the customer while a deposit is held then the balance of any deposit remaining after the closing bill for service has been settled will be promptly returned to the customer. Any overdue bill may be deducted from the deposit and the service may be discontinued until the deposit is restored to the original amount.

### ***C. Interest on Deposits***

If the utility requires a deposit and the deposit is placed into an investment account or into an interest bearing account the utility will pay interest on such deposits in an amount equal to the average rate of return over the last four full calendar quarters last preceding the return of the deposit less one (1%) percent if the deposit was placed into an investment account. If the deposit was placed into a simple interest bearing account, the interest to be paid will be the interest earned less one (1%) percent. In no event will utility be required to invest the deposit or place it into an interest bearing account.

No interest will be paid if service is temporarily or permanently discontinued for nonpayment of bills.

## 8. NOTICES

### **A. Notices to Customers**

When notices from the utility to a customer are required, they will normally be given in writing, either mailed, as defined in Section II, 1, to the customer's mailing address, or delivered to customer's service address, except that in emergencies the utility may give oral notices.

A discontinuance of service notice for nonpayment of a delinquent account will be mailed at least fifteen (15) calendar days prior to termination of service. At least twenty four (24) hours prior to termination of service, notification by telephone shall be given or at least forty eight (48) hours prior to termination of services a written notice of termination shall be posted in a conspicuous place at the premises.

Where electric service is provided through a meter serving more than one party, the utility will make reasonable efforts to inform each individual party that the account is in arrears and that service is scheduled for discontinuance pending payment in full.

### **B. Third Party Notification**

For residential customers who are 65 years of age or older, or who are "dependant adults" as defined in section 15610.23 of the Welfare and Institutions Code (generally one who has physical or mental limitations that restrict his or her ability to carry out normal activities or to protect his or her rights), a third party notification service, whereby the utility will attempt to notify a person designated by the customer to receive notification when the customers account is past due and subject to termination. The consent of the third party shall be required and the third shall not incur any liability for the account by virtue of the fact he or she consents to receive such third party notification.

### **C. Notices from Customers**

Notices from a customer to the utility may be given by written communication mailed to the utility's office, or may be given orally by the customer, or the customer's agent, at the utility's office, except when written notice is specifically required within these tariff's or in any written agreement.

Any customer may initiate a complaint or request an investigation concerning service or charges by delivering a written complaint or request setting forth all of the facts necessary for utility to understand the nature of the complaint or request, including copies of any statements in issue.

## 9. RENDERING AND PAYMENT OF BILLS

### **A. Rendering of Bills**

#### 1. General

- a. Bills for service will be rendered either once a month, or once every other month, or as otherwise required for opening and closing bills, or as provided under applicable tariff. When a monthly billing period is less than 27 days or more than 33 days the bill will be prorated.
- b. Meters for customers who receive metered service will be read as nearly as practical at regular intervals.
- c. For billing purposes, each meter upon the customer's Premises will be considered separately and readings of two or more meters will not be combined except as follows:

1. Where combinations of meter readings are specifically provided for in rate schedules;
2. Where the maintenance of adequate service and/or where the utility's operating convenience require the installation of two or more meters upon the customer's Premises; or,
3. Customers paying all of the cost of the piping between the meters.

## 2. Basis of Usage Used in Billings

All customers who receive metered service will be billed on a regular basis. When meters are read at regular intervals, each bill will be based on meter registrations, except as provided for herein. Estimated consumption may be used as the basis for billings, except for the month ending with the actual meter read. The actual meter registrations shall be used, less the estimated consumption used to calculate the previously estimated bills.

If the utility is unable to read the customer's meter on the scheduled reading date, the utility may bill the customer for estimated consumption during the billing period, and make any necessary corrections when a reading is obtained. Estimated consumption for this purpose will be calculated considering the customer's prior usage, the utility's experience with other customers of the same class in that area, and the general characteristics of the customer's operations. Adjustments for any underestimate or over-estimate of a customer's consumption will be reflected on the first regularly scheduled bill rendered and based on actual reading following the period of estimation.

## 3. Customer Requested Meter Re-reads

When a customer requests that the utility re-read the same meter, after a meter reading has taken place on the normal reading date, the utility will charge the customer \$15.00. The \$15.00 charge will be returned to the customer if upon re-reading the meter is found that the meter was read inaccurately such that the customer was over-billed.

## 4. Form of Bill Transfer

At the mutual option of the customers and utility, bills may be transferred to customers electronically. Customers requesting this service may be required to complete additional forms and agreements. Either party may discontinue electronic Transfers with a 30 day written notice.

# **B. Payment of Bills**

## 1. General

Bills for service are due and payable upon presentation. Payment shall be received at the office of the utility, or by an authorized agent of the utility. Bills rendered where the customer's service is being removed, where the customer is vacating the Premises, or where the customer is discontinuing the service shall be paid on presentation.

## 2. Late Payment Fee

For residential and commercial accounts, unpaid balances on bills not postmarked or received within twenty (20) days after being mailed to the customer shall be subject to a ten percent (10 %) late payment fee or penalty, not to exceed \$150. Thereafter, interest shall accrue on all overdue principal amounts at the greater rate of ten (10%) percent per annum or the maximum allowable by law and which shall be assessed on a monthly basis. For municipal accounts, unpaid balances on bills not postmarked or received within twenty-five (25) days after being mailed to the customer shall be subject to a one and one-half percent (1 ½%) late payment fee or penalty.

### 3. Late Payment Fee for State Agencies

Where an account serves a state agency and payment is not received within 50 calendar days after the date of mailing of a bill, the late payment charge applicable to that account will be at a rate of one (1) percent above the rate accrued on June 30th of the prior year by the Pooled Money Investment Account (PMIA), but not to exceed 15 percent, all as set forth in Government Code Section 926.17(b)(1). Such rate shall be applied to and accrue on a state agency account only after 50 days from the date the bill was mailed. The State of California shall be responsible for notification of the utility as to which accounts serve state agencies. The provision of the above paragraph shall apply only after such notification.

### 4. Returned Checks

Bills which are paid by a check, electronically, or by other instruments than cash, that are subsequently dishonored, will be subject to a Returned Check Service Charge of \$25 per occurrence. This charge will be added to the customer's bill.

### 5. Additional Service Charges

The utility may require the payment of an additional service charge if the utility sends an authorized representative to the customer's Premises to (1) effect collection of, (2) discontinue service for, or (3) partially discontinue service for non-payment of a past due amount. The collection charge shall be \$25.00 per visit to the Premises.

### 6. Waiving of minimum bills

In case the customer is unable to use the utility's service by reason of strikes, accidents, fires, bankruptcy or any cause beyond the customer's control, the payment of the minimum charge may be waived by the utility during the time the customer is unable to use such service.

## 10. DISPUTES

### ***A. Disputed Bill***

When a customer disputes or questions their bill, they should first request an explanation from the utility. If the customer thereafter believes they have been billed incorrectly, send the bill and a statement supporting your belief that your bill is not correct to:

Island Energy  
PO Box 2001  
Mare Island CA 94592-0001

To avoid having service turned off because the bill has not been paid, the customer must enclose payment for the amount of the bill made out to Island Energy. The utility will hold this payment in trust. If the customer is unable to pay the amount in dispute, they must inform the utility of their inability to pay. Utility service will remain on until the utility completes its review of the customer's bill. The utility will review the basis of the amount billed and communicate the results of its review to the customer within 10 working days of receipt of the customer's statement of dispute.

If it is found that the customer's bill was not overstated by more than 2%, the customer's payment will be disbursed, and the customer will be invoiced for a \$10.00 disputed bill charge during the next billing period.

If it was found that the customer's bill was overstated by more than 2%, the utility will bear the cost of the investigation, and the customer's overpayment will be promptly refunded or credited to the next month's bill, per the customer's desire.

***B. Termination when Bill Disputed***

A customer who does not pay the full amount due, even when subject to dispute, shall be subject to the same termination for non-payment terms and conditions as any other customer not disputing the bill.

**11. DISCONTINUANCE OF SERVICE**

***A. Customer's Request for Service Discontinuance***

When a customer desires to terminate their responsibility for service, they shall give the utility not less than two days' notice and state the date on which they wish the termination to become effective. A customer may be held responsible for all service furnished at the premises until two days after receipt of such notice by the utility, or until the date of termination specified in the notice, whichever date is later.

When a customer desires to terminate their responsibility for service during a calendar month, the gas rate applied to that month's consumption is not available on the closing date due to the changing gas commodity prices. Any mid-month closing accounts will be closed at previous month's gas rate.

In the event that a customer terminates service under any rate schedule and re-initiates service under the same, or any other, rate schedule at the same location within 12 months, there will be a reconnection charge equal to the minimum charge which would have been billed had the customer not terminated service.

***B. Non-Payment of Bills***

A discontinuance of service notice for nonpayment of a delinquent account will be mailed at least fifteen (15) calendar days prior to termination of service. At least twenty four (24) hours prior to termination of service, notification by telephone shall be given or at least forty eight (48) hours prior to termination of services a written notice of termination shall be posted in a conspicuous place at the premises.

A customer's service may be discontinued for non-payment of a bill for service provided at any previous location served by the utility if that bill is not paid in accordance with these tariffs.

If a customer is receiving more than one service, any or all services may be discontinued when any service, regardless of location, is discontinued for non-payment.

The utility will not terminate service to a customer on any Saturday, Sunday, legal holiday, or at any time during which the business offices of the utility are not accessible to the public. Service wrongfully terminated shall be restored without charge for the restoration of service, and a notification thereof shall be mailed to the customer at the billing address.

***C. Unsafe Equipment***

1. The utility may deny or discontinue service to a customer when:
  - a. The utility determines, using commonly accepted Industry Standards including, but not limited to, those published by the National Fire Protection Association (NFPA), Uniform Building Code (UBC), and the American National Standards Institute (ANSI), that the Premises' piping, appliances, or other equipment or the use of either, is unsafe, or;
  - b. Any governmental agency, authorized to enforce laws, ordinances, or regulations involving gas facilities and/or the use of gas, notifies the utility in writing that the customer's

gas facilities and/or use of gas is unsafe or not in compliance with such laws, ordinance, or regulations.

2. Communications on Unsafe Equipment

At the time of denial or discontinuance of service as stated in Section 11.C the utility will;

- a. Post a written notice, stating the reason for denial or discontinuance and referring to this Section, at or near the metering equipment, or
- b. Give the written notice to the occupant of the Premises, and
- c. Within 24 hours of service termination or denial of service, send a copy of the written notice to the customer in the mail to the billing address.

3. Restoration of Service

The utility will not connect or restore service until:

- a. The utility determines the customer's gas facilities, appliances or other gas equipment, or the use of either, has been made safe, or
- b. The utility has received written notice from the appropriate governmental agency that the Premises meet applicable laws, ordinances or regulations. It is the customer's responsibility to resolve the matter with the governmental agency.

4. Responsibility for Inspection

The utility does not assume any responsibility of inspecting or repairing the customer's gas facilities, appliances or other gas equipment or any part thereof and assumes no liability therefore.

***D. Unauthorized Use***

The utility may discontinue service if the acts of the customer or the conditions upon his/her Premises indicate intent to deny the utility full compensation for services rendered, including, but not limited to, tampering or unauthorized use. Discontinuance of service for nonpayment of bill for unauthorized use shall be in accordance with the provisions of these tariffs for service.

***E. Fraud***

The utility may refuse or discontinue service if the acts of the customer or condition on his/her Premises indicate intent to defraud the utility.

***F. Non-Compliance with the Utility's Tariffs***

Utility may discontinue service to a customer in the event that customer fails to comply with any provision of its tariffs relating to payment (except where a dispute as to the correctness of the bill has been raised and is pending as set forth in Section 10.A) or the safety of the customer's equipment, if, after written notice delivered to the customer's billing address of premises, the customer fails to comply with the notice within seven (7) days. This notice may be waived when, in the opinion of the utility, either a dangerous condition has been discovered or a bona fide emergency is found to exist on a customer's Premises, or in the case of a customer utilizing the service in such a manner as to

make it dangerous for occupants of the Premises, thus rendering the immediate discontinuance of service to the Premises imperative.

***G. Usage of Service Detrimental to Other Customers***

The utility will not provide service to gas equipment, the operation of which will be detrimental to other gas service, using commonly accepted Industry Standards including, but not limited to the Uniform Building Code (UBC), American National Standards Institute (ANSI), and those published by the National Fire Protection Association (NFPA), and will discontinue gas service to any customer who continues to operate such equipment after being notified by the utility to discontinue operation.

**12. RATES AND OPTIONAL RATES**

***A. Effective Rates***

The rates to be charged by the utility for gas service will be the rates in effect and on file in the utility's office(s) at all times and available for public inspection.

***B. Change of Rate Schedule***

In the event that a customer desires to take service under a different Rate Schedule than that under which they are currently served, the change will become effective for service rendered after the next regular meter reading following the date of notice to the utility. A customer may not request a change of Rate Schedule more frequently than that provided for in the specific schedule under which the customer is being served. Further, a customer may not request to take service on a rate schedule that has seasonal differentials except for exactly on twelve-month intervals. Finally, a customer may not request move to a different rate schedule, once on a rate schedule that has seasonal differentials, other than on exactly a twelve month interval.

**13. TEMPORARY SERVICE**

The utility shall, if it will not result in undue hardship to its existing customers, such as limited system capacity or excessive pressure drop, furnish Temporary Service under the following conditions:

1. The applicant shall pay, in advance or otherwise as required by the utility, the full estimated cost installed, plus the estimated cost of removal, less the estimated salvage of the facilities necessary for furnishing service.
2. The applicant shall establish credit as required by Section 6.A, except that the amount of deposit prescribed by Section 7.A shall not exceed the estimated bill for the duration of service.

**14. SHORTAGE OF GAS SUPPLY AND INTERRUPTION OF DELIVERY**

***A. Shortage and Interruption***

The utility will exercise reasonable diligence and care to furnish and deliver a continuous and sufficient supply of gas to the customer, and to avoid any shortage or interruption of delivery of it. The utility will not be liable for interruption or shortage or insufficiency of supply, or any loss or damage occasioned thereby, if same is caused by inevitable accident, act of God, fire, strikes, riots, war or any other cause not within its control.

***B. Temporary Suspension for Repairs***

The utility, whenever it shall find it necessary for the purpose of making repairs or improvements to its system, will have the right to suspend temporarily the delivery of gas. In all such cases, as reasonable notice as circumstances will permit will be given to the customer by telephone, communications mailed to the customer, or publication in a local paper, and the making of such

repairs or improvements will be prosecuted as rapidly as may be practicable, and, if practicable, at such times as will cause the least inconvenience to the customers.

**C. Apportionment of Supply during Time of Shortage**

Should a shortage of supply ever occur, the utility will apportion its available supply of gas among its customers in the manner that appears to be most equitable to the utility under conditions then prevailing.

**D. Curtailment Priorities**

The utility may find it necessary to establish curtailment priorities in order to meet a curtailment of gas service to comport with supplier(s) or transporter(s) curtailment requirements. If this becomes necessary the utility shall do so in a timely manner in order to remain in compliance with all provisions involved with the purchase of gas for the service territory.

**E. Liability of Utility**

The utility shall not, by taking action pursuant to any portion of 2.14, be liable for any loss, damage, or injury, established or alleged, which may result or be claimed to result therefrom.

**15. DISTRIBUTION LINE EXTENSIONS OR RELOCATIONS**

This rule is applicable to the projects involving gas distribution lines to the utility's existing system at standard utility serving pressure necessary to furnish permanent gas service to applicants.

**A. Standards.**

The utility will be responsible for providing the applicant with the utility's standards needed to allow the applicant to plan, design, and engineer gas distribution line projects that will meet the utility's standards for material, design, and construction.

**B. Ownership.**

The facilities installed under the provisions of this Section, shall be owned, operated, and maintained by the utility.

**C. Point of Connection.**

The utility shall determine the point on the utility's system at which the connection will be made.

**D. Private Lines.**

The utility may, at its sole discretion, serve an applicant from connection facilities that are not owned, operated, and maintained by the utility.

**E. Exchange of Easements**

Where utility rearrangements result in the need to locate new facilities outside of existing easements, applicant shall be responsible for providing a description of the new location suitable for incorporation into a Grant of Easement, in addition to the other costs and expenses set forth herein, conveying to the utility an adequate easement for the maintenance, repair and replacement of the new facilities to be dedicated to utility. All vacated easement areas shall be quitclaimed by the utility in exchange for any such new easements. Nothing hereunder, however, shall require utility to quitclaim any vacated easement areas that may be required for service to other locations.

**F. Temporary Service**

Facilities installed for Temporary Service shall be made in accordance with this Section, except that the applicant shall be responsible for all costs related to the installation and removal of requested facilities.

**G. Applications and Contracts**

Each applicant for a distribution line project shall be required to submit an application defining the project along with a fee in the sum of Five Thousand Dollars (\$5,000) to utility, after which the utility and applicant will execute a written contract(s) prior to the utility approving and participating in the project.

**H. Applicant Responsibilities for New Distribution Facilities**

Applicant is responsible for providing or installing the following items by qualified personnel at applicant's expense, as defined below, prior to the utility finalizing a distribution line project, accepting dedication of the facilities, and connecting them to the utility's facilities:

1. Provide all necessary information to utility in order for utility to design the new, relocated or expanded facilities. Such information may include but is not limited to: improvement plans, grading plans, load information for the overall project to be served, site map, and preferred meter and other facility locations. Any of these items that require approval of the City of Vallejo shall be so approved before any construction begins.
2. Coordinate joint trench planning and engineering with qualified personnel. All joint trench configurations will conform to appropriate utility standards.
3. All necessary trenching, back-filling, and other digging as required, subject to utility inspection.
4. The furnishing and installation of all substructures and conduits, subject to utility inspection.
5. The furnishing and installation of all poles and superstructures, subject to utility inspection.
6. The furnishing and installation of all piping and other gas equipment required to complete the connection of the applicant's facilities to the utility's facilities, all of which is to be completed by qualified personnel, and performed to the utility's standards, and are to be subject to utility inspection. The applicant shall prepare the connection to the utility's facilities, but will not make the final connection to the utility's facilities;
7. The furnishing and installation of all protective structures set forth in the utility's standards, subject to utility inspection.
8. Supply utility with all manufacturers' warranties commensurate with utility's standards, including a one year warranty on all workmanship and normal operations on newly installed facilities.
9. Qualified personnel shall:
  - a. Be technically competent to perform the work;
  - b. Have access to, and utilize the proper equipment to perform the work;
  - c. Have demonstrated financial responsibility commensurate with the scope of the work to be performed;
  - d. Have adequate insurance coverage, such as workers compensation, liability and property damage;

- e. Furnish a surety bond for performance of the work if required;
- f. Be licensed in California for the work being performed;
- g. Employ workmen properly qualified for specific skill required including, but not limited to, the State of California High Voltage Safety Orders (Title 8, Chapter 4, Subchapter 5, Group 2); and
- h. Comply with applicable laws including, but not limited to, Equal Opportunity Regulations, OSHA, and EPA.

***I. Utility Responsibilities***

The utility will, at applicant's expense:

1. Specify the point on the utility system from which applicant will extend distribution lines.
2. Design the distribution facilities such that they conform with standards of the utility as well as all applicable federal, state and local codes and ordinances for utility installations (such as, but not limited to the California Business and Professions Code).
3. Inspect facilities installed by applicant.
4. Connect conductors to the utility's facilities.
5. Make any necessary arrangements of the utility's facilities to accommodate connection of applicant's facilities.
6. Perform final testing prior to acceptance of the facilities.
7. Invoice applicant on a monthly basis for all appropriate utility costs incurred, as defined herein, as the project is worked on and completed.

***J. Dedication of Facilities***

Upon acceptable testing and acceptance by utility of the facilities for use in distribution of gas, ownership of all such facilities will transfer to utility.

***K. Early Contributions to Relocations of Facilities in New Residential Subdivisions***

In the event a Qualified Developer (as defined in Section 22.D.) engages in any residential redevelopment in residential areas identified in the Reuse Plan as Coral Sea Village and Farragut Village prior to the funding of the Relocation Fund (as defined in Section 22.A.), the utility will provide refunds to cover a portion of the development costs for newly connected residential gas service, on a per unit basis. The amount of the refund shall be strictly limited to \$83 per single-family unit; \$60 per multifamily unit of no more than eight units per building; and \$45 per unit for multifamily units of greater than eight units per building. Refunds will be specified in the contracts defining the connection project and will cover all monies the applicant will receive from the utility associated with the project. This one-time refund shall become applicable after 90 days of occupancy of each unit and payable within 45 days of receipt of notice from developer. Any obligation to contribute to development costs for newly connected residential loads under this provision shall terminate on July 1, 2013.

***L. Contract Labor and Overhead***

All costs and expenses incurred by utility under this Section 15 shall be fully reimbursed to utility by applicant as such charges are incurred and billed for by utility. The rate for contract labor and overhead is set forth in Rate Schedule MISC.

## **16. SERVICE CONNECTIONS**

This Section is applicable to the connection of new customers to the utility's gas distribution system at standard utility pressures necessary to furnish gas service to applicants.

### ***A. Standards***

The utility will be responsible for providing the applicant with the utility's standards needed to allow the applicant to plan, design, and engineer connections that will meet the utility's standards for material, design, and construction.

### ***B. Ownership***

The facilities installed under the provisions of this Section, shall be owned, operated, and maintained by the utility, except for substructures and enclosures that are on, under, within, or part of a building or structure.

### ***C. Private Lines***

The utility may, at its sole discretion, serve an applicant from connection facilities that are not owned, operated, and maintained by the utility.

### ***D. Right of Ways***

A grant of Right-of-ways or easements may be required by utility for service facilities on applicant's property to serve only applicant. If service facilities must cross property owned by a third party to serve applicant it is applicant's responsibility to obtain appropriate rights-of-way or easements, satisfactory to utility, at no cost to utility. Any necessary rights-of-way or easements for utility's facilities shall have provisions to maintain legal clearances from adjacent structures.

### ***E. Temporary Service***

Facilities for temporary service shall be installed in accordance with this Section 16. The applicant shall be responsible for all costs related to the installation and removal of requested facilities.

### ***F. Applications and Contracts***

Each applicant for customer service shall be required to submit an application defining the connection project along with a fee in the sum of Five Thousand Dollars (\$5,000) to utility, after which the utility and applicant will execute a written contract(s) prior to the utility approving and participating in the project. The application fee shall apply to the project, which may include both gas and electric components.

### ***G. Right of Utility to Access to Premises***

The customer shall be responsible for providing the utility with ready access to the premises.

The utility shall at all times have the right to enter and leave Applicant's Premises for any purpose connected with the furnishing of gas service. The purposes include, but are not limited to, meter reading, inspection, testing, routine repairs, replacement, maintenance, emergency work, and the exercise of any and all rights secured to it by law, or under utility's tariffs. If the utility determines that its Access to Premises is impaired then the applicant, or Customer, will at their expense either correct the access or clearance infractions or pay the utility its costs to relocate the facility to a new location, which is acceptable to the utility. Applicant, or Customer, will be responsible for the expense of such relocation along with any expense that they incur in relocating their own facilities. Failure to comply

with corrective measure within a reasonable period of time can also result in discontinuance of service.

#### ***H. Connections to Utility Equipment***

Only personnel authorized by the utility are allowed to connect or disconnect service to or from utility's facilities, remove meters, remove utility owned facilities, or perform any work upon utility owned facilities.

#### ***I. Applicant Responsibilities for Service Installation***

Applicant is responsible for the following, conforming to the utility's standards, prior to the utility connecting the customer to the utility's facilities:

1. Provide all necessary information to utility in order for utility to design the new, relocated or expanded facilities. Such information may include but is not limited to: improvement plans, grading plans, load information for the overall project to be served, site map, and preferred meter and other facility locations. Any of these items that require approval of the City of Vallejo shall be so approved before any construction begins.
2. Coordinate joint trench planning and engineering with qualified personnel. All joint trench configurations will conform to appropriate utility standards.
3. All necessary trenching, backfilling, and other digging as required that is all to be performed by qualified personnel, to the utility's standards, and subject to utility inspection;
4. The furnishing and installation of all piping and other gas equipment required to complete the connection of the applicant's facilities to the utility's facilities, all of which is to be completed by qualified personnel, and performed to the utility's standards, and are to be subject to utility inspection. The applicant shall prepare the connection to the utility's facilities, but will not make the final connection to the utility's facilities;
5. The furnishing and installation of all Protective Structures set forth in the utility's standards by qualified personnel, to utility standards, and subject to utility inspection;
6. At the discretion of the utility and the applicant they may enter into an agreement regarding the price, terms and conditions whereby the utility may perform any, or all, of the applicant's installation responsibilities.
7. Qualified personnel shall:
  - a. Be technically competent to perform the work;
  - b. Be pre-qualified by the Utility to perform all work;
  - c. Have access to, and utilizes the proper equipment to perform the work;
  - d. Have demonstrated financial responsibility commensurate with the scope of the work to be performed;
  - e. Have adequate insurance coverage, such as workers compensation, liability and property damage;
  - f. Be able to furnish a surety bond for performance of the work if required;

- g. Be licensed in California for the work being performed;
- h. Employ workmen properly qualified for specific skill required including, but not limited to, plastic fusion, welding, etc.; and,
- i. Comply with applicable laws including, but not limited to, Equal Opportunity Regulations, OSHA, and EPA.

**J. Utility Responsibilities**

The utility will:

- 1. Determine the point on the utility's system at which the connection will be made.
- 2. Design the distribution facilities such that they conform to standards of the utility as well as all applicable federal, state and local codes and ordinances for utility installations (such as, but not limited to the California Business and Professions Code).
- 3. Inspect facilities installed by applicant at applicant's expense.
- 4. Connect service facilities to the utility's facilities.
- 5. Make any necessary arrangements of the utility's facilities to accommodate connection of applicant's facilities at applicant's expense.
- 6. Invoice applicant on a monthly basis for all appropriate utility costs as defined herein incurred as the project is worked on and completed.

**K. Metering Facilities**

- 1. General
  - a. The applicant is responsible for the installation of a meter riser that meets the utility's standards and that will accommodate a utility meter(s).
  - b. The utility will meter the delivery of all gas, unless otherwise provided for in the utility's tariffs.
  - c. All utility meters and associated metering equipment shall be located at some protected location on the applicant's Premises as approved by the utility.
  - d. The load served at each meter location will be clearly designated by the customer. Load served behind one meter may not be transferred to be served by another meter unless:
    - 1. The customer has received prior utility approval;
    - 2. In emergency situation, as deemed reasonable by the utility; or,
    - 3. Where utility operating convenience or control would provide an exception to this condition.
- 2. Number of Meters. A single meter is required for each single enterprise operating in one building or group of buildings or other development on a single Premises such as, but not limited

to, a commercial business, school campus, industrial manufacturer, residence, or recreational vehicle or mobile home park, unless otherwise approved by the utility.

The utility will normally install only one meter for each Premises except:

- a. When otherwise required or allowed under the utility's Rate Schedules;
- b. When determined by the utility, for its operating convenience to be consistent with its engineering design;
- c. When required by law or local ordinance; or,
- d. When additional services are granted by the utility.

Master metering may be approved if, in the opinion of the utility, master metering is in the best interest of the parties involved. However, if the master meter Customer submeters and furnishes gas to individual tenants, the rates and charges to the tenant must not exceed those charges that would apply if the tenant were purchasing gas directly from the utility.

3. Multiple Occupancy. In a building with two or more tenants, or where utility furnishes more than one meter on the same Premises, the utility's meters shall normally be grouped at one central location or as otherwise specified by the utility. In such cases, each meter position or socket shall be clearly and permanently marked by the applicant, customer, or owner of the Premises to indicate the particular unit, occupancy, or load supplied by it.

***L. Required Connection Equipment***

The applicant, or Customer, shall, at their sole liability, risk and expense, be responsible to furnish, install, own, maintain, inspect, and keep in good and safe condition, all facilities of any kind or character on Applicant's, or Customer's, Premises that are not the responsibility of the utility but are required for the applicant, or Customer, to receive service.

***M. Liability.***

The utility shall incur no liability for damage, loss or injury occasioned by:

1. Applicant, or Customer, owned equipment.
2. Applicant's or Customer's negligence, omission or improper protective devices, want of proper care, or wrongful act, be it by the applicant, or Customer, their agents, employees, or licensees in installing, maintaining, using, operating or interfering with the utility's equipment.

***N. Large Metering Installations***

The customer will be responsible to provide a location for a meter that is of sufficient size and specifications to meet the utilities standards.

***O. Facility Tampering***

The applicant, or Customer, shall provide a suitable means acceptable to the utility for placing its seals on meter rings and covers of service enclosures and instrument enclosures that protect unmetered and pressurized lines. Only utility authorized employees shall be authorized to break such seals once installed. However, in an emergency, utility may allow a public authority or other appropriate party to break the seal. Any unauthorized tampering with utility seals or connection of applicant, or

Customer, owned facilities to unmetered conductors is prohibited and is subject to discontinuance of service and other appropriate actions.

***P. Building Code Requirements***

Any service equipment and other related equipment owned by the applicant, or Customer, as well as any room, enclosure, or lifting facilities for the installation of utility equipment, shall conform with applicable laws, codes, and ordinance of all governmental authorities having jurisdiction.

***Q. Reasonable Care***

Applicant, or Customer, shall exercise reasonable care to prevent utility's gas equipment and related facilities that are located on the applicant's, or Customer's, Premises from being damaged, destroyed or interfered with, and will inform the utility of any such damage, destruction or interference immediately. The applicant, or Customer, may be required to install a mechanical protection (barrier posts, etc.) suitable to the utility if the utility deems it appropriate.

***R. Government Inspection***

The utility will only establish service to the applicant, or Customer, following notice from the governmental authority having jurisdiction that the facilities have been installed and inspected in accordance with any applicable laws, codes, ordinances, rules or regulations, and are safe to pressurize.

***S. Damaged Facilities***

When others damage the utility's facilities, the repair will be made by the utility at the expense of the party responsible for the damage. Applicants, and Customers, are responsible for repairing their own facilities.

***T. Rearrangements, Relocations and Upgrades***

1. Applicant Responsibilities. When an applicant or Customer requests an upgrade or relocation to a premises' existing utility systems, excluding main gas trunk lines, the following shall apply:

a. The applicant is responsible for all costs associated with any rearrangement or upgrade to existing utility systems that are, in the opinion of the utility, necessary to provide the requested service to the applicant, or Customer, or are requested by the applicant or Customer.

b. Any relocation or rearrangement of utility's existing facilities, at the request of, or to meet the convenience of an applicant or Customer, and agreed upon by the utility, normally shall be performed by the utility. Where new facilities can be constructed in a separate location, before removal of any existing facilities, and applicant requests to perform the new construction work, then the utility may, at it's discretion, allow the applicant to perform the new construction provided all work so performed is to the utility's standards.

2. Utility Responsibilities. When applicant or Customer requested upgrades or rearrangements of existing utility systems are performed, the utility shall remove its existing facilities where it deems the removal to be appropriate. Applicant, or Customer, shall be responsible for the costs of all related relocations, upgrades, or rearrangements including removal costs.

3. Exchange of Easements

Where utility rearrangements result in the need to locate new facilities outside of existing easements applicant shall be responsible for providing a description of the new location suitable

for incorporation into a Grant of Easement, in addition to the other costs and expenses set forth herein, conveying to the utility an adequate easement for the maintenance, repair and replacement of the new facilities to be dedicated to utility. All vacated easement areas shall be quitclaimed by the utility in exchange for any such new easements. Nothing hereunder, however, shall require utility to quitclaim any vacated easement areas that may be required for service to other locations.

#### 4. Governing Sections

Any change to utility's system required under this Section will be subject to the application and construction process described in Sections 15 or this Section 16 as appropriate.

#### ***U. Enlargements***

The Customer shall be responsible for the costs incurred by the utility to mend any load increase at the customer's facilities, plus any repair of any damage done due to the customer overloading the utility's equipment.

#### ***V. Contract Labor and Overhead***

All costs and expenses incurred by utility under this Section 16 shall be fully reimbursed to utility by customer as such charges are incurred and billed for by utility. The rate for contract labor and overhead is set forth in Rate Schedule MISC.

## **17. NON-STANDARD AND SPECIAL FACILITIES**

#### ***A. General***

Special Facilities are considered to be existing, enlarged or new facilities installed, used and/or maintained by the utility at the applicant's request in addition to, as enlargements of, as alternate to, or in substitution for, the standard facilities which the utility would normally install, maintain or use and which represent additional costs to the utility over normally installed facilities. These facilities can include, but are not limited to, Customer connection costs, installation and/or maintenance of facilities downstream of the meter, and facilities where the cost is in excess of the standard connection costs. Except where provided by rate schedule, installation and/or maintenance of special facilities will be made at the utility's option, provided the type of special facilities requested is acceptable to the utility and the utility agrees to the installation and/or maintenance of the special facilities, under the conditions set forth in this Section.

#### ***B. Customer Status***

A Temporary Service Customer will not be eligible to apply for Special Facilities.

#### ***C. Utility Limitations***

The utility shall install/maintain the requested facilities so long as the facilities do not pose, in the opinion of the utility, a hardship on the utility.

#### ***D. Basis of Cost***

The applicant will execute a contract covering the installation and/or maintenance of special facilities. In addition to providing for the payment of charges as determined under a rate schedule, the contract will provide for the following:

1. An estimate of the cost of the special facility that the applicant is requesting the utility to install and/or maintain; and,

2. The one-time payment amount equal to the portion of the total estimated cost of the facility multiplied by a factor of 1.75. This payment shall not be refundable should customer's use of the special facilities not last as long as initially projected for any reason.

***E. Payment Schedule***

At the mutual agreement of the utility and the customer a contract may be entered into that will provide for extended payments of the amount calculated in 17.D.

***F. Contract Responsibilities***

If the utility is required to alter or rearrange the special facilities applicant shall be notified of such necessity and shall be responsible for all costs the utility incurs in converting this service or shall terminate service under this agreement.

***G. Ownership of Equipment***

At all times, Special Facilities shall remain the property of the utility.

***H. Termination Provisions***

The applicant may terminate a Special Facility contract on 30-day notice unless otherwise specified within a mutually agreed to contract between the Customer and the utility.

**18. METER TESTS AND ADJUSTMENTS OF BILLS**

***A. General***

When regular, accurate meter readings are not available or the gas usage has not been accurately measured, the utility may estimate the Customer's gas usage for billing purposes on the basis of information including, but not limited to, the physical condition of the metering equipment, available meter readings, records of historical use and the general characteristics of the Customer's load and operation.

***B. Meter Tests***

Any Customer may, upon not less than 15 working days notice, require the utility to test the accuracy of any meter through which service is provided to the Customer. When a Customer requests a meter test within 24 months of the completion of a meter test finding that the meter is operating accurately and where the results of the prior test were provided to the Customer, the Customer shall pay the utility \$50.00, escalated by CPI from January 1997, in advance for the meter test.

The amount so charged will be returned to the Customer if the meter is found, upon test, to register more than 2% fast, or slow, under conditions of normal operation.

The Customer shall have the right to require the utility to conduct the test on the meter serving that Customer in the Customer's presence, or in the presence of an expert or other representative appointed by the Customer at the time of the request for a meter test.

All meters will be tested at the time of their installation and no meter will be placed in service or allowed to remain in service that has an error in registration in excess of 2% under conditions of normal operation.

***C. Adjustment of Bills for Meter Error***

A meter error is incorrect gas registration resulting from a malfunctioning or defective meter or pressure correction device. It does not include billing error, unauthorized use, or an error in registration caused by meter tampering by an unauthorized person. It also does not include conditions such as incorrect meter readings, meter dial-overs, or switched meters. Where meter error

is discovered as the result of a meter test, the utility may render an adjusted bill to the Customer for the amount of the undercharge, and shall issue a refund or credit to the Customer for the amount of the overcharge, computed back to the date that the utility determines the meter error commenced, except that the period of adjustment shall not exceed one year. Such adjusted bill shall be computed in accordance with the following:

1. **Fast Meter.** If a meter is found to be registering more than 2% fast, the utility shall refund to the Customer the amount of the overcharge based on the corrected meter readings or the utility's estimate of the gas usage either for the known period of meter error or, if the period of error is not known, for the period during which the meter was in use, in either situation not exceeding six months.
2. **Slow Meter.** If a meter is found to be registering more than 2% slow, the utility may bill the Customer for the amount of the undercharge based on corrected meter readings or the utility's estimate of the gas usage either for the known period of meter error or, if the period of meter error is not known, for the period the meter was in use, in either situation not exceeding 6 months.
3. **Non-registering Meter.** If a meter is found to be non-registering, the utility may bill the Customer for the amount of the undercharge based on the utility's estimate of the gas service used but not registered, for a period not exceeding one year.

#### ***D. Adjustment of Bills for Billing Error***

A billing error is an error by the utility that results in incorrect billing charges to the Customer. Billing errors may include incorrect meter reads or clerical errors by a utility representative such as applying the wrong rate, wrong billing factor, or an incorrect calculation. Billing error does not include meter error or unauthorized use, nor any error in billing resulting from meter dial over caused by other than the utility, switched or mismarked meters by other than the utility, inaccessible meter, failure of the Customer to notify the utility of changes in the Customer's equipment or operation, or failure of the Customer to take advantage of a rate or condition of service for which the Customer is eligible.

Where the utility overcharges, or undercharges, a Customer as the result of billing error, the utility may render an adjusted bill for the amount of the undercharge, and shall issue a refund or credit to the Customer for the amount of the overcharge, for the period of the billing error, but, not exceeding one year.

#### ***E. Adjustment of Bills for Unauthorized Use***

Unauthorized use is the use of energy in noncompliance with the utility's tariffs or applicable law. It includes, but, is not limited to, meter tampering, unauthorized connection or reconnection, theft, fraud, intentional or unintentional use of gas whereby the utility is denied full compensation for gas service provided.

Where the utility determines that there has been unauthorized use of gas service, the utility may bill the Customer for the utility's estimate of such unauthorized use. Such estimated billing shall indicate unauthorized use for the most recent three years and, separately, unauthorized use beyond the three year period for collection as provided by law. However, nothing in this Section shall be interpreted as limiting the utility's rights and/or remedies in any provisions of any applicable law.

#### ***F. Limitation on Adjustment of Bills for Energy Use***

For any error in billing not defined as billing error, meter error, or unauthorized use, the utility is not required to adjust the bill. However, any billing adjustment not specifically covered in the tariffs for an undercharge or overcharge shall not exceed one year.

***G. Interest on Bills for Unauthorized Use***

The utility will bill and collect interest at a rate which is the lesser of eighteen (18) percent per annum on unauthorized use billings from the date the unauthorized use commenced or the maximum interest allowed by law, as well as on any amortized repayment agreements.

***H. Recovery of Associated Costs for Unauthorized Use***

The utility will bill and collect the associated costs resulting from the unauthorized use including, but not limited to, investigative, repair and equipment damage costs.

**19. SUPPLY TO SEPARATE PREMISES AND RESALE**

***A. Separate Metering***

Separate Premises, even though owned by the same Customer, will not be supplied through the same meter, except as may be specifically provided for in the Rate Schedules.

***B. Furnishing and Metering of Gas***

Each single family dwelling unit, multi-family dwelling unit, mobile home park space, or non-residential tenant space shall be individually metered by the utility.

***C. Other Uses and Premises***

1. A Customer shall not furnish or use gas received from the utility upon other Premises, except for the utility's operating convenience, or for other purposes than those specified in the Customer's application for service or in the applicable Rate Schedule.
2. Sub-metering of gas is prohibited except as provided for in this Section. In the event that gas is sub-metered other than as provided for in this Section, the utility may either discontinue service to the Customer, or furnish gas directly to the sub-metered entity at the utility's option.

**20. SPECIAL SERVICE CHARGES**

The Customer may, at their discretion, request the utility and the utility at its discretion may provide, the service of investigation of the Customer's gas system on the Customer's side of the meter. Such investigation shall be conducted at a fee in accordance with Rate Schedule MISC. The Customer shall be informed of an estimate of these fees in advance of the inspection.

**21. FACILITY RELOCATION FUND**

***A. General***

As part of the ongoing efforts to redevelop Mare Island, a Facility Relocation Fund ("Relocation Fund") will be established to provide financial assistance to the City of Vallejo ("City") or a Qualified Developer (as defined herein) for use in the relocation of gas and electric utility facilities in conjunction with the City's redevelopment activities on Mare Island.

***B. Establishment***

On July 1, 2013 utility will establish the Relocation Fund. The Relocation Fund shall have a maximum balance of Three Hundred Fifty Thousand Dollars (\$350,000) at any one time, but may be replenished as it is drawn down. The initial balance of the Relocation Fund shall be equal to zero dollars. Utility will commence contributions to the Relocation Fund based on the gross annual receipts from the sale of electricity and gas by the utility from and after July 1, 2013 ("Gross Annual

Receipts”).

**C. Contributions To Fund**

The level of contribution to the Relocation Fund will be equal to two percent (2%) of the Gross Annual Receipts. Contributions to the Relocation Fund shall continue on an ongoing basis until the maximum balance is attained. At such time the maximum balance is attained, all contributions by utility shall cease. If a withdrawal causes the balance in the Relocation Fund to drop below the maximum balance herein established, utility shall once again commence making contributions under these same terms beginning on the month following the month during which the Relocation Fund was so reduced. The Relocation Fund shall not be increased by receipt of interest on its balance at any time. Any interest earned on the principal balance shall be withdrawn and used by utility in the normal course of business.

**D. Withdrawal From Fund**

The City or any developer under contract with the City for the redevelopment of any portion of Mare Island (“Qualified Developer”) may request assistance from the Relocation Fund for use in utility relocation made necessary by redevelopment activities on Mare Island. Any application of funds from the Relocation Fund must be utility related and limited to relocating gas or electric facilities in conformance with Reuse Plan, as amended from time to time. The amount of support under the Relocation Fund is limited to the balance of the Relocation Fund at the time of request.

**E. Procedures for Withdrawal**

The City or a Qualified Developer may request a withdrawal from the Relocation Fund for use consistent with Mare Island Reuse Plan under the following criteria:

1. The City or Qualified Developer may request funds in support of the relocation of electric distribution facilities owned by utility on a specific project-by-project basis.
2. Such request shall be tendered to utility in writing, indicating the specific project, and the amount requested, the time frame during which relocation activities should be completed, and any other information or data pertaining to the project which is required by utility to meet both the funding and relocation activities associated with the project.
3. The City and utility shall work together to develop a form of request satisfactory to meet the needs of the City, any Qualified Developer and utility.
4. The City and utility shall endeavor to communicate on an ongoing basis so that any projects might be foreseen, and may be approached as efficiently as possible.
5. The Executive Director of Pittsburg Power Company (“PPC”) shall review each request for withdrawal from the Relocation Fund, and shall, at his sole discretion, decide to fund or not to fund the requested relocation project. The Executive Director’s decision will be based on the finding of whether or not the project is viable and can be completed successfully, is consistent with the Reuse Plan, as amended from time to time, and is consistent with the conditions of this Section.
6. If the City or Qualified Developer is not satisfied with the decision of the Executive Director, it has recourse by appeal to the full Board of Directors of PPC (“Board”). In which event the City or Qualified Developer shall, within ten (10) days of the mailing of the Executive Director’s written decision, submit a written appeal containing all arguments in favor of the use of Relocation Funds for project, along with any exhibits demonstrating compliance with the conditions of this Section to the Board. The Board will thereafter consider the appeal in a timely manner at a regular meeting

and its decision will be final.

7. The amount of funding available to the City or Qualified Developer under this procedure is strictly limited to the balance of the Relocation Fund as it exists at the time each request was received by utility, less any portion of funds previously requested. Requests shall be for a specific project for which an estimate has been prepared, and funds will be disbursed as needed and up to the balance as of the date of the request for the Relocation Funds.

8. All funds held in and distributed from the Relocation Fund are public funds within the meaning set forth in California Labor Code sections 1720, et seq., and may or may not be subject to the prevailing wage laws contained therein, depending on the application of the funds. The City or Qualified Developer shall indemnify utility and PPC against any and all claims regarding any failure to pay prevailing wages.

**G. *Limited Obligation***

Other than as set forth in Section 15.K., utility shall incur no other obligation to fund utility facility relocation beyond the available balance in the Relocation Fund at the time of any request for relocation of facilities as more particularly set forth herein.



Rate Schedule GS-1  
METERED INDUSTRIAL/COMMERCIAL GAS SERVICE

APPLICABILITY

This service is applicable to all non-residential customers receiving metered gas service.

TERRITORY

Applicable throughout the service territory

RATES

Basic Service Fee, per meter per day.....	\$0.50
Island Energy Delivery Charge, per Therm.....	\$1.3617
Energy Cost Pass Through, per Therm (See special condition 3.)	

The minimum charge on the Rate Schedule shall be equal to the Basic Service Fee.

SPECIAL CONDITIONS

1. Definitions: The definitions of terms used in this Rate Schedule are found either herein or in 2.01.
2. Reconnection Charge: In the event that a customer terminates service under this Rate Schedule and re-initiates service under this, or any other, Rate Schedule at the same location within 12 months, there will be a Reconnection Charge equal to the minimum charge which would have been billed had the customer not terminated service.
3. As frequently there are changes to the charges for natural gas delivered to Island Energy there will be a change to the Energy Cost Pass Through Rate. This rate will equal the forecast total price for natural gas delivered to Island Energy divided by the forecast sales, plus an amortization of any prior over, or under, collections.



Rate Schedule GS-2  
METERED RESIDENTIAL GAS SERVICE

APPLICABILITY

This service is applicable to all residential customers receiving metered gas service. A residential customer is defined as using a low-pressure domestic service for heating, cooking, water heating, or a combination thereof, in single family dwellings, flats, and apartments, separately metered by the utility and low-pressure service used in common for residential purposes by tenants in multi-family dwellings.

TERRITORY

Applicable throughout the service territory

RATES

Basic Service Fee, per meter per day.....	\$0.15
Island Energy Delivery Charge, per Therm.....	\$1.3617
Energy Cost Pass Through, per Therm (See special condition 3.)	

The minimum charge on the Rate Schedule shall be equal to the Basic Service Fee.

SPECIAL CONDITIONS

1. Definitions: The definitions of terms used in this Rate Schedule are found either herein or in 2.01.
2. Reconnection Charge: In the event that a customer terminates service under this Rate Schedule and re-initiates service under this, or any other, Rate Schedule at the same location within 12 months, there will be a Reconnection Charge equal to the minimum charge which would have been billed had the customer not terminated service.
3. As frequently there are changes to the charges for natural gas delivered to Island Energy there will be a change to the Energy Cost Pass Through Rate. This rate will equal the forecast total price for natural gas delivered to Island Energy divided by the forecast sales, plus an amortization of any prior over, or under, collections.



Rate Schedule SE  
SERVICE ESTABLISHMENT FEE

APPLICABILITY

Applicable to all electric customers requesting service from the utility, where all facilities are in place to allow the establishment of service by a single meter.

TERRITORY

Applicable throughout the service territory.

RATES

Service Establishment Charges

During normal working hours .....	\$15.00
During normal working hours with less than four hours notice .....	\$30.00
During non-working hours .....	\$60.00

SPECIAL CONDITIONS

1. The service establishment charge provided for herein is in addition to the charges calculated in accordance with all other charges and applicable tariffs. The charge will be made each time an account is opened, and will include a turn-on or reconnection of gas service requiring a meter set or change of name on the account, or additional meter read.



Rate Schedule MISC  
MISCELLANEOUS FEES

APPLICABILITY

Applicable to all electric customers requesting miscellaneous services from the utility.

TERRITORY

Applicable throughout the service territory.

Rates

Miscellaneous Labor Rates

During normal working hours .....\$85.00  
(7:30am to 4:00 pm) Monday through Friday and not holidays)

During non-normal working hours.....\$127.50

There will be a 1 hour minimum charge per event, billed in increments of one-half hour thereafter.

Miscellaneous Utility Overhead Rate

A Utility Overhead Rate of fifteen percent (15%) will be applied to all non-labor charges to customers for utility support of customer requested project.